

West Berkshire Libraries Application

Personal Details – BLOCK capitals please

Title		Address
Surname		
Given Names		
Date of Birth dd/mm/yyyy		Town
Gender		Post Code
PIN Required (4 digits)		Telephone number

Email address

Please note, failure to receive email reminders will not be accepted as a valid reason to avoid paying fines.

Please tick if you wish to receive library news by email:

Child Library and Internet Use (to be completed by parent/guardian if child is under 16 years of age)

- I take responsibility for the items my child has on loan, and for any charges or fines that may be incurred
- I have read the Acceptable Use Policy (ask staff for details) and am aware that I am ultimately responsible for my child's use of the Internet
- I understand that the Internet is filtered and the use is monitored but that staff will not be able to closely supervise my child's use of the Internet
- Please issue my child with a Library Card (please tick appropriate box)

Childs name and DOB

Childs name and DOB

Use the Library & the Internet

Use the Library only

Sharing data with SELMS (SELMS is a partnership of a number of library authorities)

West Berkshire is part of the SELMS Consortium. Your borrower record will be held on a shared database, but your details will only be available to another authority if you choose to borrow or reserve items from that authority. All personal data is held strictly in accordance with the requirements of current Data Protection legislation.

General Data Protection Regulations

West Berkshire Council supports the objectives of the current data protection legislation and is registered as a data controller. Information that you provide will be governed by the requirements of the General Data Protection Regulations and may be processed by the Council in the performance of its statutory duties or for purposes required by law. Our Customer Privacy Notice can be seen here <http://info.westberks.gov.uk/CHttpHandler.ashx?id=46555&p=0>

- **By signing this form you agree to abide by the rules and regulations of the Library (ask staff for details)**
- **If you are under 16 years of age the signature of a parent or guardian is required**
- **You are responsible for items borrowed on your Library Card, please let us know immediately if it is lost or stolen**
- **Library Cards are non-transferable**

Signature