

The Castle School



Careers Advice and Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact James Whybra, Assistant Head
Telephone: 01635 42976; Email: Jwhybra@castle.w-berks.sch.uk

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	Are able to access weekly World of work sessions which are open to visitors.	Are able to access weekly World of work sessions which are open to visitors.	Are able to access weekly World of work sessions which are open to visitors.

Year 8	Are able to access weekly World of work sessions which are open to visitors.	Are able to access weekly World of work sessions which are open to visitors.	Are able to access weekly World of work sessions which are open to visitors.
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	Autumn Term	Spring Term	Summer Term
Year 9	Weekly World of work sessions. Open to visitors. Visit to local College.	Weekly World of work sessions. Open to visitors.	Weekly World of work sessions. Open to visitors.
Year 10	Weekly World of work sessions. Open to visitors. Visit to local College	Weekly World of work sessions. Open to visitors.	Weekly World of work sessions. Open to visitors.
Year 11	Weekly World of work sessions. Open to visitors. Visit to local College	Weekly World of work sessions. Open to visitors.	Weekly World of work sessions. Open to visitors.
Year 12	Weekly World of work sessions. Open to visitors. Visit to local College	Weekly World of work sessions. Open to visitors.	Weekly World of work sessions. Open to visitors.
Year 13	Weekly World of work sessions. Open to visitors. Visit to local College	Weekly World of work sessions. Open to visitors.	Weekly World of work sessions. Open to visitors.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature.

Approval and Review

Approved: Autumn 2021

Next review: Autumn 2024